

**AUTHORIZATION LIST · EMERGENCY CONTACT**

Child's Full Name: \_\_\_\_\_

The following persons are authorized to pick-up my child from Beautiful Savior Lutheran School;

<u>Authorized Name</u>	<u>Relationship to Child</u>	<u>Full Address</u>	<u>Phone Number</u>	<u>Emergency Contact</u>
	Mother/Guardian	See address listed on application		<input type="checkbox"/>
	Father/Guardian	See address listed on application		<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

\*Person(s) who will assume responsibility for your child in the event of an emergency if the parent(s) or legal guardians cannot be reached immediately. At least one person is required to be listed as the emergency contact in addition to the parent(s) or legal guardians.

Your child will be released to the authorized person only if the following conditions have been met:

The Administration must be notified in writing, either at the time of enrollment, or in advance of the pick-up, that you are authorizing someone other than yourself to pick-up your child. If you telephone the school to authorize a pick-up, be prepared to receive a return phone call to verify the information.

Requirements/Restrictions to releasing your child:

1. The authorized individual must show a form of photo identification.
2. The authorized individual must be at least 18 years of age and will be responsible for signing your child out of the building.
3. No child will be released to a person picking up if that person is deemed to be under the influence.
4. To restrict access to a parent or legal guardian, the school must have relevant custody papers/ court orders file.

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Date